



October 27, 2011

Dear Alabama Association of Family and Consumer Sciences Members:

The Alabama Association of Family and Consumer Sciences (ALAFCS) is pleased to announce that abstracts for research, innovative teaching, creative works, and poster presentations are currently being requested for review. The ALAFCS annual conference will convene on March 1-2, 2012 in Huntsville, Alabama.

Submission for papers should be formal in structure and format. The presentations should be a development by the author of substantiated theories or studies from which findings are presented that provide insight into a topic advancing the body of knowledge in the discipline. Presentations should be of topics that include presentation of empirical or research findings, exploration of educational method(s), theory development, critical analysis, creative endeavors or similar subjects. Poster presentations should develop appropriate visual information that expresses an idea or tracks a process relevant to topics in Family and Consumer Sciences.

The deadline for abstracts and poster submittals is January 20, 2012. Questions or request for additional information should be addressed to Dwight Bunn, Associate Professor, Department of Human Environmental Sciences, University of North Alabama, UNA, Box 5030, Florence, Alabama 35632. Additional contact information, telephone 256-810-9747 or e-mail dbunn@una.edu.

Please see attachment for the following documents:

General Guidelines

Cover Sheet

Submission form

General Guidelines

One proposal in each category per person is permitted. All presenters must register for the conference. A non-refundable submission fee made payable to the Alabama Association of Family and Consumer Sciences is required for non-members of the organization.

Members \$0.00

Non-members of AAFCS \$20.00

Format for Abstract Submissions

All Submissions: Complete the attached cover sheet with title, submission category, author name(s), addresses and a/v requirements. Use separate cover sheets for each submission. Each submission, regardless of category, must be submitted as an abstract that provides a review of key points.

Abstracts are to be double-spaced using 12 point font. Bibliographies, references, titles and addenda are not included in the work count.

Paper and Presentation: 500 words maximum. Include title and reference list.

Poster: 250 words maximum. Include title.

Submission Information and Requirements

Due Date: Postmarked by January 20, 2012.

Send to:

Dwight Bunn, Associate Professor

Department of Human Environmental Sciences

University of North Alabama

UNA Box 5030

Florence, Alabama 35630

Questions: ph 256-810-9747

E-mail: dbunn@una.edu

Submission Checklist:

_____ Cover sheet, one for each submission

_____ Four copies of abstract not to exceed 500 words for papers and 250 words for posters.

_____ Submission fee, as appropriate

Notifications of acceptance or rejection will be made by February 10, 2012.

COVER SHEET

ALAFCS Professionals: Leadership in Action

March 1 and 2, 2012

Huntsville, Alabama

Please complete this form for each proposal submitted. One cover sheet is required for each proposal. Notice of acceptance or rejection will be sent to the contact person. It is the responsibility of the contact person to notify all participants regarding the outcome of the review process.

Category of Submission

ALAFCS member

_____ Paper _____ Current member number _____

_____ Presentation

_____ Poster _____

Non-member: \$20.00 fee

Check to ALAFCS must be included

Other Information

_____ First ALAFCS conference

_____ New ALAFCS member

_____ Graduate student

_____ Undergraduate student

Title of Submission

Author(s)

Name _____ School _____

Name _____ School _____

Name _____ School _____

Equipment Needs

_____ Slide projector and screen

_____ Overhead projector and screen

_____ LCD projector and screen

Please note that if you require other equipment, you will need to make arrangements to bring that equipment with you.

Contact Person

Name _____

Address _____

Phone _____

Fax _____ Email _____

